



INVITATION TO RESPOND

Dear Sir/Madam:

The City of Hartford (the City) invites responses for:

RFR #: 5726	SOLICITATION DATE: June 13, 2016
SOLICITATION TITLE: TAX LIENS SALE	
<p>SOLICITATION DESCRIPTION: The City of Hartford is requesting proposals from interested parties for the purchase of delinquent municipal property tax liens, pursuant to the provisions of Connecticut General Statutes Sections 12-195h and 7-258. This purchase is hereinafter referred to as Tax Lien Assignment. The total amount due to the City on these liens is approximately \$4,050,000. The sale of the total of all delinquent tax liens will be conducted as a bulk transaction, bidders are bidding on the entire pool of liens, subject to the City's right of removal prior to closing and within ten days of settlement under the terms described herein. THE MINIMUM BID SHALL BE THE FULL AMOUNT OF TAXES, INTEREST AND OTHER ADDITIONAL FEES DUE THE CITY FOR THE DELINQUENT LIENS ON EACH INDIVIDUAL PARCEL ON THE FINAL LIST.</p> <p>Vendors interested in responding visit Hartford.gov/procurement/purchasing for RFR documents.</p>	
SITE LOCATION (if applicable):	
RESPONSE DATE : June 24, 2015	RESPONSE TIME: 10:00 a.m.
DEPT. ASSIGNED CONTRACT #:	EST. COST OF CONSTRUCTION:

A PRE-BID / RESPONSE CONFERENCE HAS BEEN SCHEDULED FOR _____ AT _____
(Date / Time) (Location)

This pre-bid conference is: ☒ **Not Applicable**

☐ **Mandatory** (All prospective bidders are REQUIRED to attend to discuss specifications)

☐ **Non-mandatory** (All prospective bidders are encouraged to attend to discuss specifications)

This solicitation contains the following sections:

Invitation to Respond

Standard Instructions

RFR Affidavit

AA-EEO Agreement & Affidavit

Section 1 – Response Forms

1.1 Response Information & Signature Form

Contract Compliance

- ☐ Affirmative Action / Equal Employment Opportunity Requirements – See Section 3.6
- ☒ Surety Bond Requirements ☒ Bid Bond ☐ Performance & Payment Bonds
- ☒ Insurance Requirements – see exhibits below
- ☐ Set Aside – Ord. Section 2-660 ☐ MWBE ☐ Small Contractor
- ☐ City-Based Small Business Bid Preference – Ord. Section 2-661
- ☐ 15% Minority Utilization (City of Hartford Certified MWBE) – Ord. Section 2-682
- ☐ State of Connecticut DAS Prequalification (Public Construction Project > \$500,000)
- ☐ OSHA Compliance (Public Works Project > \$100,000)
- ☐ Wage Requirements – Complete & attach Wage Certification Form

1.2 Response Pricing

1.3 Statement of Qualifications

Section 2 – Specifications/Scope of Services

☐ Special Instructions / Conditions included

Section 3 – General Information for Preparation and Delivery of a Response

Section 4 – Terms and Conditions / Labor Compliance

Exhibits

- A. Agreement for the Purchase of Delinquent Tax Liens
- B. Assignment of Delinquent Tax Liens
- C. List of Liens
- D. Insurance Requirement

Sincerely,

William Diaz
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Companies interested in doing business with the City are able to register and maintain their registration via the Internet at:

<http://www.hartford.gov/procurement/purchasing>